

SHARON TOWN COUNCIL MEETING ~Agenda ~ Jul 8, 2024, at 7:00 pm - Note: We are meeting at 6:30 pm for the public hearing notice regarding the budget.

CALL TO ORDER and INVOCATION:

1. **Mayor:** Nicole Perkins presiding
2. Moment of silence/prayer.

PERSONS WISHING TO SPEAK:

MINUTES: **Minutes** of Jun 10, 2024, Regular Council Meeting recorded, ready to sign for approval.

OLD BUSINESS:

1. Town Funding - Local, State, and Federal and Grant Opportunities

A. ARPA – funds must be allocated by end of 2024, funds must be spent by EOY 2026

1. Town/Building Improvements in progress
 - a. Community Center Annex – Electrical is now complete! Fire Doors, Drainage, Walls Bathrooms - in process
 - b. Parking Area - Bell Avenue

2. State Grants - Dennis Moss – Town Upgrades - Visited 4th of Jul Town Event – sending contacts for State Roads

List of Grants applied and approved - applying for new grants: water lines

- a) Community Center Annex - Building Upgrades
 1. Room separation tenants and electrical usage - in process, Leviton Software needed to separate the power usage among the tenants. Al Bell, electrician, did extensive research to find the best system. After purchase, \$853 annual maintenance. Also, the town will need to get Comporium installed at the Annex
- b) Park Equipment - Options for mulch beds - Kids Cushion/Rubber - Scott Stone may be able to assist
 1. Harmon Park – Bathrooms, New Park Equipment, Electrical
- c) New Well - Contacts Sharon ARP Church email for interest/help David Duncan/Gil Martin
- d) Lawson Building HVAC
- e) Burri Building HVAC

3. New Website - [Home | Town of Sharon \(municipalimpact.com\)](http://Home | Town of Sharon (municipalimpact.com)) - Approved

- A. Welcome page ideas - Photo Head shot/Bio's of Council Members and Fire Dept

B. Need to select the third-party on-line payment vendor – GovCard is for small municipalities, Tina did a demo with them, system is better than PayStar for our needs, will be able to make a payment for any customer on-line using the virtual terminal – Setup fee is \$199.00, USB plug \$199, Terminal \$495, price for customers ACH \$1.75, Debit/Credit \$1.75 up to a \$60 payment, 3% charge for \$60.01 and above. Need ten days to implement the system.

C. Town Domain – www.sharonsc.gov was **approved**. The site is LIVE but has not been rolled out to the community yet – Still have a few pages to complete. Need to get the on-line payment option ready before August 1, 2024 – We will announce in the August Community Newsletter.

4. Budget Second Reading - Ordinance 0002-1-9 An Ordinance to raise revenue and adopt a Budget for the Town of Sharon, South Carolina for the fiscal year ending June 30, 2025. Increasing the millage from forty-four (44) mills to forty-five point five (45.5) mills.

5. Audit in Complete 2022-2023 Complete. In Process - Budget reviews 2024/2025 - final decision

A. Act 71 - Allows smaller towns to submit financial statements instead of doing a complete audit - For the 2025 fiscal year we could switch potentially to the Compilation option. A compilation is less expensive than an audit as there are less procedures. Required to have done once every three years, auditor suggest if we switch, to still have something done each year (compilation or an audit). Per auditor price rate not set yet, Compilation would be around \$2,500 - \$3,500 per year. We cannot switch back and forth between the two options, if you don't do an audit each year there would be around a \$2,500 additional charge each year to audit the beginning balances.

6. Town Ordinances-Property issues

A. 3249 York Street 15 acres with 100 ft road frontage - On hold

B. Solar Panels - same as electrical permit-letter from town to York County - add to Ordinance?

C. Camper Ordinance - York County - back of property storage only, review County ordinance

D. Ordinance 2021-3 – ONHOLD per update from MASC representative Charlie Barrineau. Ordinance dated Aug 2021. Establishing a Town of Sharon Planning Commission and Initiating Development of a Comprehensive Plan as authorized in South Carolina Code of Laws section 6-29-780, again the original signed copy is not in the office, only the pc copy with no signatures. This ordinance was to be reassigned as **Ordinance 0001-9-1** in Jun (first reading) / Jul 2022 (second reading). We need to review and present the new numbering scheme.

E. Ordinance 2021-4 – ONHOLD per update from MASC representative Charlie Barrineau. Ordinance dated Aug 2021. Establishing a Town of Sharon a Board of Zoning

Appeals as authorized in South Carolina Code of Laws section 6-29-780, again the original signed copy is not in the office, only the pc copy with no signatures. This ordinance was to be reassigned as **Ordinance 0001-10-1** in Jun (first reading) / Jul 2022 (second reading). We need to review and present the new numbering scheme.

Per Charlie with MASC on Jun 18, 2024 - it is VERY DIFFICULT for the smaller towns like Sharon to manage this process - You must establish a Planning Commission (minimum 5 people). They then work to recommend to the council a comprehensive plan. Once the comprehensive plan is adopted, the Planning Commission can then recommend to the council a zoning ordinance and zoning map. Any appeals of the zoning administrator's decision are made to the Board of Zoning Appeals (typically 3 members). There is no penalty for not having these ordinances, the council would be the deciding body.

7. Trupani LCRR (Lead Copper Rule Revisions) Updates - Our water system inventory is compliant at 20% complete, however all 162 unknowns must be notified - We need to be able to identify both the town side and the customer side of materials used. If any unknowns are left, then we MUST notify the resident before November 15, 2024.

A. Suggestions to identify-

1. Ask the Town maintenance contractor- if he knows the materials used for any of our streets
2. Physically identify – dig a small location spot in the ROW to identify the service line materials
3. Survey the residents – ask them to help, offer a drawing of all those who respond to win a prize
Ask if they have a basement – can probably identify the line from the basement.

NEW BUSINESS

1. Town Swag items for sale - Sharon SC hats \$20 / T-shirts \$15 / Travel Mugs \$25

2. Ordinance Enforcement Company/fines - discuss options: external company v/s temp hire – CC&I Services LLC, Donny Phipps

3. Sharon Community Center Annex- Possible tenant: Real Life Church - 2 rooms, called today, not able to secure the lease at this time, will notify us when/if situation changes

- A. Concerns parking/Occupancy usage
- B. Change scope of Rental Room layout

4. Events:

A. Senior Birthday List - Collecting Birthday data- seniors in town / Veterans

B. Senior Luncheon Sharon Methodist, Friday, Jul 19th 11am - 12:30 pm free meal and entertainment

C. Sharon Farmers Market - 2nd Saturday of Month, July 13th

REPORTS/COMMITTEES: Council to discuss any issues concerning the following:

1. **Ball field:** Sign Cable still needs to be buried. Cable in front of stands.
2. **Community Center and Annex:** Electrical and brick work-to separate areas for renters. Parking issues-designate parking. 2 new Potential Renters. Electrical room-Plan to reroute water. Roof leaking around screws in roof. Current roof screws have guards. Recommended to replace screws in roof. Start with 250 screws per bag. See if helps.
3. **Fire Department: (Oliver Dowdle)** - cleanup Fire Area at community center-take out what they need to keep.
4. **Rental Buildings: (Herschel Brown, Jr)** Lawson Bldg Heating and Air-cleanup walls, repaint interior. Advertise Rental
5. **Parks: (Jay Gourley)** - Mulch samples-wood chips/rubber-Selection of new Park equipment.
6. **Scout Hut, Concession Stand:** Scout Hut - Trim, paint door, new roof. Check on Internet. Cameras
7. **Streets: (Margaret Parrish)** – Potholes EZ Street A. Dr Saye Lane - backfill roadside, waddles, Pine tree. B. 3247 York St (Hwy 49) breaking up, SCDOT Michael Sandifer. Dennis Moss sending contacts.
8. **Sidewalks: (Brooke Glenn)** – **Edging-include letters to residents. Keep Sharon Beautiful KSB //KYCB** Keep York County Beautiful-Trash pickups.
9. **Town Hall:** Update-paint walls
10. **Water: (Matt Glenn)** Update status of water system. Catawba COG returned old grant requests - Shannon St & Rainey Av - revisit with Dennis Moss.

ADDITIONAL COMMENTS:

1. **Citizen Concerns/FYI:** Anyone from the Mayor, Council, Staff or Public can bring an issue to the Council that was not on the agenda. Please limit your comment to 5 minutes or less.

DOCUMENTS AND REPORTS:

1. **Meeting Minutes:** Recorded
2. **Financial Reports:**

SCHEDULE FOR UPCOMING MEETINGS:

1. **Next Council Meeting:** Regular Town Council Meeting Monday, Aug 12thth, 2024, at 7:00 pm

ADJOURN: **Adjourn:** Council to vote on adjournment

Motion:

Second:

Time: pm