

SHARON TOWN COUNCIL MEETING - Nov 10th, 2025 at 7:00 pm

CALL TO ORDER and INVOCATION: Nicole Perkins - Mayor, Herschel Browne Jr -Mayor Pro-Tem, Council Members: Margarette Parrish, Jay Gorley, Dawn Helms – Town Administrator, Oliver Dowdle - Fire Chief, George Ward - Asst Fire Chief, Scott Stone - Maintenance

Mayor: Nicole Perkins presiding. Thank you to everyone for your support. Veterans Day tomorrow – November 11th

1. **Moment of silence/prayer:**
2. **Pledge of Allegiance**

PERSONS WISHING TO SPEAK: N/A If you wish to make a comment, please stand up and state your name so we note it in the meeting minutes.

Margarette: I would like to clear up some rumors that I've heard about the town of Sharon and the council. Some members of the town were stating that the mayor and council had a problem with trailers and mobile homes in the town.

Just to clear up some misconceptions, the amendment, the ordinance is 96-2, and it was amended July the 18th, 2018. And when it was amended, no one on the current council besides Brownie was a mayor or council member. So, none of us were here when this amendment went into effect. And it does say that existing lots will be permitted for stick-built homes, modular or double wide mobile homes. So, it plainly says that singlewides are not mentioned there. And of course, if the building or something is destroyed, then we would have variances, which we did for the Bradley property when something happened to his house. So just some misconceptions that we've been hearing. The rumor I've been hearing are that we created this ordinance when we were here, we did not. It's been in effect since 2018. So, I just wanted to put that on record.

Nicole: We have the October meeting minutes. We're going to pass those around and approve them. Does anybody have any changes that need to be made to those meeting minutes? **No changes mentioned.**

Dawn: The general fund report is being passed around, the fire department and operation and maintenance have not been printed yet.

Nicole: So that everybody's aware there, I'm going to address some other rumors that were going around. Hospitality tax is collected from all our town businesses that sell food. To date, we have not received the October or November hospitality tax. Most businesses

submit their reports 30, 45 days in arrears since most businesses need that time to close their books each month.

Dawn: Actually, the due date is the 20th of the month following the period covered. We're a month in arrears. So Local Market, Scoops, Sharon Grill, and Winn Express and I checked today, they are all current. For the record, Dave submitted \$1,417 on November the 6th, and he's paid through September.

Dawn: It is only the general fund report being passed around, the fire department and operation and maintenance have not been printed yet.

Nicole: So that everybody's aware there, I'm going to address some other rumors that were going around. Hospitality tax is collected from all town businesses that sell food. To date, we have not received the October or November hospitality tax. Most businesses submit their reports 30, 45 days in arrears. This is the normal process since most businesses need that time to close their books each month.

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Nicole: To continue with the agenda, I don't think I have any other issue that I wanted to clear up. Oh, wait.....the Hill Building that's another gossip issue going around. I'm going to squash this one too. The Hill Building is not planning on putting apartments in their building. They have been renovating that building, they love the historical feel of the town and that is their main goal is to restore the building. They are not ever planning on putting up any apartments or renting out any spaces in that building. They bought that property because Jason lived here his whole life, and when he saw it was for sale, he wanted to save it and have it reconstructed to its former glory. Since they moved in, they have been making improvements to the building such as updating the electrical and fixing the roof. If anybody has any concerns, please let us know.

Nancy Scronce: Is that the 10 houses that have been said to be coming to Sharon?

Nicole: The rumor I was informed of said 10 apartments were going in the Hill Building.

Unknown speaker: I never heard the Hill Building, just that there were 10 apartments coming to Sharon.

Nicole: I was told it was specifically the Hill Building today. So, I spoke with the owners. They stated they are not putting apartments in there. The Hill Building was mentioned

specifically to me by a town employee and it was stated that they should use their own well.

Dawn: If anyone's aware of such a thing, we can check with the county.

Jay: I heard that also and my response was that it is pretty much impossible since the town doesn't have a sewer.

Nicole: While we're squelching rumors, Dave Ladish is paying his hospitality taxes. We have a record that he is paying his hospitality tax. Council started discussing trash services in the town last year. We were looking into getting a dumpster behind town hall. During discussion, we were concerned that people would start trying to dump their own trash back there. When we looked at the expenses for it, it would be \$3000 to \$4000 a year depending on the size of the dumpster. The reason we were looking into the dumpster was because we didn't want the liability of town employees putting trash in their personal vehicles and driving it to the dumpster in Hickory Grove. If an accident happens, the town would be liable because they're using their personal vehicle to dump off trash. We spoke with Dave at the Grill. Dave already had a dumpster over there. He said he would be more than willing to let us use his dumpster year-round. He only asked that we help pay for cutting his grass over there. There's a strip of grass that we pay for that is near that dumpster, and it is \$100 for every grass cutting. It comes out to be about \$200 a month. As a council, we voted on this and it was approved by the council. To date, the town has currently paid \$900 for this trash service with the Grill, which allows us to use that dumpster seven days a week, 12 months out of the year.

Mrs. Bankhead: Why has the trash can removed from down at the post office?

Dawn: Because it was in such poor shape. We have considered replacing those and those trash cans are \$700 to \$900. We opted to take it out since it was broken. There was also one here in the vicinity of town hall that got hit by a car during an accident, so we have not replaced those.

Jay: There used to be one point here in my place too.

Nicole: The main reason we took certain trash cans out was because they were in disrepair. Most were leaking and needed to be replaced. When we started looking at them, the new ones cost over \$900 each. We need the cans with the swivel top on them so that the rain will not get in them and rust out the bottoms.

Jay: It might be good for us to figure out how we can have trash cans in town. If we're not going to have trash cans, maybe we should not complain about trash on the side of the road.

Mrs. Bankhead: Well, that's true, because I used to walk, and I'm not able to walk right now, and I'd pick up the trash, and I'd put it in those cans as I was walking. That's why I wondered.

Nicole: Are you seeing that much trash on the road in town limits?

Margarette: Not in town.

Nicole: Sam usually picks up trash when he's cutting grass once a week. We are looking into buying some more. The ones we had were cheap metal with a separate lid. The lids were being left off the cans or not properly being put back on the cans. They were holding water and rusting out the bottom of the cans. We have been looking at the cans which have the swing lids that you push to put your trash in there without having to lift up the lid. Those are a bit more expensive. They're over \$1,000 apiece.

Scott: We do have one new one that we can put somewhere. That's the only one we have.

Nicole: We can look at putting one on Main Street in front of town hall. We had removed the one at the town parking lot. We noticed the cans had more personal trash bags in them than miscellaneous sidewalk/roadside trash.

Scott: There are six at the ball field, five in the park, and one at Rainey Park. Well, I mean, we're just going to buy the regular metal trash cans and put wood post in and put a bracket hanging on it. I mean it's just as good as anything.

Nicole: If you all want to make suggestions about where to put the trash cans, please let us know and we will investigate getting some new trash cans.

MINUTES: Minutes of Oct 13th, 2025, Regular Council Meeting recorded.

OLD BUSINESS:

1. Town Funding - Local, State, and Federal Grant Opportunities-ARPA EOY 2026

2. State Grants - Dennis Moss - Town Upgrades state grants 02/15/2023.

- a. **New Well - \$66K** Open. Location search in process
- b. **Burri Building HVAC & upgrades \$71k**-Open updated quotes in process.

Nicole: In previous meetings, we discussed the funds spent of the ARP grants and our State Grants. We currently still have unused funds open from two of our Dennis Moss State grants. We have \$66,000 for the well and \$71,000 for HVAC at the Burri Bldg. As council, we decided to use a portion of those for the repairs on the Shannon St water lines. We are also working on applying for new grants. Most grants require us to fund a percentage of the grant. I talked to Dennis Moss and to Ralph Norman, and there are other grants, but we must match 25% or more of those grants. We decided as a council last month that we would use some of these funds to help us with the water lines on Shannon Street. Marguerite is currently working on the grants for Shannon Street.

Margarette: I asked Mr. Jeremy Louder about the best place for a well. He said in his experience that it would be better for it to be closer to the middle of town, not at the end of the line. I know that's been on our list for a while, Brownie is your property still available to put a well?

Brownie: My property is available if it's a good site for a well.

Margarette: I think it would be.

Nicole: We can have Faulkner come out and check it. Faulkner will check the space and the specs and see if it's a viable space for a well.

Oliver: We had Faulkner complete a commercial well for us at the fire station on Hord Road.

3. Harmon Park New Bathrooms- To be completed by 3rd week in Nov.

Nicole: The bathrooms at Harmon Park, the council voted to use Mike Taylor for the plumbing.

Oliver: He's going to try to start this week, that's his plan.

Dawn: I understand you might be helping him.

Oliver: Maybe. Mike Taylor said he would reach out to me if he needed help/or assistance.

4. Town Maint-

a. Sidewalk Woodlawn repairs needed. Received 2 Quotes. Vote? 3rd no response

Nicole: Woodlawn Street sidewalks on the right side of the road need maintenance. We've received two quotes. The third one that has not responded. The third vendor was a larger company that talked about replacing the sidewalks and redoing the curb lines. He never

submitted a quote or responded to our phone calls on the status of the quote. To date, we only have two quotes from Marion Jones and Chris Bolin.

Margarette: I think we may need to revisit trying to get three quotes for everything because it's difficult.

Scott: The concrete price changes every month. Lately, the price of concrete has been increasing.

Nicole: I don't have the quotes in front of me. How do we want to proceed. Do we have any suggestions for a third vendor to contact for a quote? We need to have these sidewalks repaired before someone gets hurt.

Margarette: We talk about it and talk about it, and nothing happens because we can't get that third quote.

Jay: Well, if we can't get three, we can't get three.

Nicole: Dawn's going to get the paperwork for the two that we do have. We will move along and come back to that one.

Dawn: I'm sorry, I have the quotes for the concrete for Woodlawn Street. Chris Boulware has total cost of concrete, frame areas, finish concrete, labor, removal total cost \$21,125, The other quote from Marion Jones quote is \$8,488.

Nicole: Thanks Dawn. How do we want to proceed? Does anyone have a suggestion? Or want to make a motion?

Brownie: I am moving/making a motion that we hire Marion Jones and his crew to do the repairs on the Woodlawn Street sidewalks.

Margarette: I second the motion.

Nicole: All in favor.

All: Aye

Nicole: We will let Marion know.

Jay: Where does the work start and stop?

Scott: Starts at Warmoth Ave. Then basically all the way to the graveyard. It will only be the areas with problems. That's why Marions quote is cheaper, he is repairing not replacing. I

am doing most of the hard work such as pulling up the concrete, cleaning up the mess. There are also 2 places Marion will fix at the walking track.

b. Pump Station Maintenance- McCall Brothers Yearly required maintenance

Nicole: The maintenance has not been scheduled by Matt for the pump station or the water tank. Matt said that we were fine and we don't need to currently have the maintenance done. Please note the fees are yearly maintenance fees that we are required to pay.

c. Water Tank Maint- Southern Corrosion yearly required maintenance/inspection.

5. Comporium Grant-Wi-Fi Community Center. Wi-Fi Grant program will start in 2026. Comporium Cable modem? AT&T (Ms. Betty DSL) New account not an option.

Nicole: Comporium grant, the Wi-Fi grant will start in 2026, which would allow us to have Wi-Fi down at the community center starting in 2026 for a year period. AT&T no longer provides services in this area. Miss Betty currently has DSL with AT&T, but they said that they would not put any new accounts out there through AT&T. She was grandfathered in.

Nicole: Mr. Jones is not using the internet at this point. We can wait until 2026 to see when Comporium will start their installation.

6. Lenny's Barbershop- (Ken & Lori) New Business Jerry Lee building-open

Nicole: Lenny's Barbershop has opened in Jerry Lee's building and they're excited to be here. They're going to send us some information on their business and hours. We will add them to our list of vendors in town to put in our newsletter. They are great people and have great personalities. They will be a great addition to the town. Stop by there, visit, and schedule a haircut. We are glad that they're here and that Jerry Lee was able to provide them space.

NEW BUSINESS

1. Town Retaining wall-protects Septic line for Town businesses. Quote from Joey. Vote

Nicole: The town retaining wall that protects the septic lines for the town businesses has been rotting away. We contacted Joe Bolin who originally installed the retaining wall. I believe it is estimated at \$4500 to replace the retaining wall with a cement block barrier instead of railroad ties. The wall would be stronger and be less likely to rot over time. Joey is the one who originally installed the wall. He will need to verify the cost of the cement block barriers. We are having issues with the septic lines being parked over and the airflow outlets being pushed over and the lines broken.

Jay: I would like to make a comment on that wall; I'm not clear how we got to this place where we are right now. The wall was leaning but has been for 15 years, now the town is looking at thousands of dollars to fix the leaning wall.

Nicole: The quote is \$4950. The railroad ties have rotted and causing the hill to break apart.

Jay: Couldn't we have just left it alone for a while? What is the positive result for the town?

Brownie: We might be better off to leave it alone for a while. Randall benefits from it.

Jay: That is a disputed area there.

Nicole: If it doesn't fall, we are fine. It was removed because the timbers were breaking and the hill was in the process of falling.

Jay: Council never talked about fixing that wall.

Scott: Let me tell you about that, I am the maintenance man for this town, and I do fix things. It was leaning, there were pipes that need to be fixed. The clean-out pipe vents have been backed in to and are broken. I did take it into my hands, and the cost is not that high for me to replace the railroad ties. But then, when you are talking about someone else doing the work, it is going to be more expensive.

Jay: Well, Mr. Maintenance man, when you see something that needs to be fixed and there are going to be expenses, you need to come back to the council before starting on it. Is that fair?

Dawn: Define expensive. Over \$1000?

Nicole: Originally, Scott wanted to take the old, broken railroad ties out and replace them. The cost would be for railroad ties and putting the dirt back in there. I reached out to Joey Bolin for his advice since he installed the original wall. He stated for longevity he would suggest using blocks since the railroad ties would continue to rot and need to be replaced. Scott, Did you get costs for railroad ties?

Scott: I did not because it was my impression that you were just going to have Joey do it.

Nicole: I asked Joey for his opinion since he installed the original wall. We should still get prices/quotes on the railroad ties and any additional cost to repair the wall.

Brownie: I believe we need to put this on hold until we can get another bid or two.

Nicole: Agree, we need to get the price to replace the railroad ties and backfill the dirt. Then, we can decide if the best course of action is to obtain more quotes.

Brownie: Yes, if we just spend \$1000 to do it. But if it is going to cost us \$1500, we must approve that ahead of time.

Nicole: I agree. Let's see how much it will cost.

Scott: I have some of the materials already.

Brownie: Scott, you and I will look at it.

Jay: We still need to make peace with Randall.

Nicole: We will let him know that we are looking at making the repairs.

2. **Alysen Woodruff from York County.** Churches or residents interested in a Spring Litter Cleanup. Select a date. Recruit more volunteers. Office 803-628-3245 (Alysen)

Nicole: We reached out to some churches to see if anyone is interested in participating in a town clean-up. We have not heard back from anyone. We would like to schedule a date for spring cleanup. If you know people and would like to volunteer, please let us know. The county did come out with a litter crew today, not sure how far they got.

3. **New Water billing System-**Works well. Residents can pay by credit or with debit card. **Dawn:** Residents will be able to go online and pay their water bills. There are fees, we do not collect those fees. It does not cost us anything, it is \$3.00 per credit card or e-check up to \$300.

Nicole: The cost of the convenience of using your credit card. The new system is a whole lot better than the last.

4. **Events: Save the Date**

a. **Halloween was a great turnout as usual.** Lots of great costumes.

Nicole: We had tons of people in town and a lot of great pictures were taken.

b. Veteran's Day Nov 11th-Thank you for your service. Drop by Town hall for a snack and small gift on Nov 11th. Paid for by Dawn and Tina.

Dawn: Dave is also providing food to veterans at the Grill. Tina and I are purchasing snacks to be distributed from 11 am to 4 pm. Please let us know of any veterans in town that cannot stop by. We will go to them.

Dawn: On that note, Sam Pike, who provides lawncare service for the town has donated mulch and cleaned up the Veterans Memorial. It looks really good.

c. Christmas in Olde Sharon-Saturday Dec 13th (Always 2nd Sat in Dec)- Dawn and Tina out of town the day of the event. Pework for the event will be completed. We need volunteer help setting up the Day of event and cleanup after the event.

Nicole: Let us know if you are interested in volunteering to help with the event.

d. Sharon Farmers and Artisan Market- Will resume in the Spring.

e. Senior Luncheon Sharon Methodist -Fri-Nov 21st at 11am -12:30 pm-free meal and entertainment.

f. Keep Sharon Beautiful (KSB!)-Vote Best Christmas lights. Email town hall top 3!

Dawn: If we don't hear from anyone, who does that fall back on?

Nicole: If no one submits votes, Council would need to decide. It would be nice if everyone would vote. Does anyone have any questions about anything so far?

Jay: I would just like to comment on Halloween, if it is such a great turn out, I was wondering how the town could capitalize on that, even make it better? Could we invite food trucks? Just throwing it out there. There are what seems like 100's of people show up, how can we make it Halloween USA?

Dawn: About food trucks, several churches and the lodge give out free food. We could consider it.

Nicole: That is true, most of the churches are having food giveaways that night. We should check with the church leaders on their thoughts. We also don't have a lot of parking spaces for food trucks due to the number of people that drive to Sharon to participate in Halloween.

Brownie: It certainly is something to talk about.

g. Christmas Decorations-Ordered. Made in USA. Delivery 2nd week Nov.

Nicole: Scheduled to be here at the end of this week.

Dawn: I do have a concern; the company has indicated that delivery could be on a tractor trailer. They will need to be in touch with us, not sure where they will deliver them to.

Nicole: They can be delivered to the fire department.

Margarette: Did we ever decide what we are doing with the old decorations? Are we using any of them?

Nicole: Many of the bulbs in the wreaths need to be replaced every year and it is hard to find the replacement bulbs for those wreaths. The wreaths also take a lot of time for us to get them ready and for the fire department to hang them. We are having issues with decoration mounts and the metal hangers on the power lines breaking. We had several hangers break last year. One wreath fell off the hanger and hit a car. After discussions with the Fire department, this year we will only work on the swag wreath to hang in front of town hall. Previously, we had discussed selling the wreaths to town residents.

Oliver: Someone needs to decide where the new decorations should be hung.

Nicole: Oliver we will set up time for us to view the poles and decorations to decide the best placement of the new Christmas lights. Please note. This is our first order of new Christmas lights and we started small to determine the best vendors and lights to select for the town. **A. Contract with Duke**-status-finalize plan.

REPORTS/COMMITTEES: 2026 Think of area below you would be best to serve.

Council to discuss any issues concerning the following: Which area? List of responsibilities.

1. **Ballfield:** Poles and light Installation, Electrical complete. Duke Connection.

Nicole: Scott, do you want to report the status of the electrical at the ballfield?

Scott: He did get the last meter put in and there is one that he is building. We have not heard back from Williams Electric. I would like to start working on dug outs and other stuff at the ballfield.

Nicole: The county no longer gives us parks and rec funds for maintenance. We will receive \$25,000 capital funds yearly. The capital funds are only for parks. We are thinking about fixing the dugouts and maybe doing some work at the shelters at Harmon Park. Once we know the full process with the funds from the county, then we will get together and

discuss the projects. The ballfield project we are talking about is fixing the dugout areas where parents can see their kids when they are on the field. The dugouts are too tall and need to be altered for easier viewing from the upper level deck.

Dawn: We will need to talk to the county; they have not been extremely clear on how and when those funds can be used. We need to know the processes and procedures.

Brownie: Is this for any park in town? County maintenance is normally for town parks.

Nicole: Yes, the capital funds are for any park in town. Please note. We will no longer be receiving county maintenance funds. The funds of \$25k will be for **capital projects only**.

2. Community Center and Annex: Ms. Betty Heater repaired Small World. Advertise Key Shop & Ken's Warehouse Collection, Local Shops & vendor sales in newsletter.

Nicole: Anyone looking for unique items, go see Mr. Kenny.

3. Fire Department: (Oliver Dowdle) Installed new Mini-split Station 1 upstairs.

Oliver: Just wondering when the bathrooms will get done. Also, the toy drive we have a person sitting over there from 5 – 7 on Saturday and Sundays.

Dawn: May I offer town hall lobby as a drop off?

Rebecca: We would like to collect for you also at the Local Market again this year.

Nicole: We can advertise the toy drive in the newsletter and the multiple locations for toy drop offs.

Oliver: Going back to Christmas in Olde Sharon, I am assuming you want to use the fire department again. If someone oversees the vendors, we do not want to do that.

Nicole: Yes, we are pre-working a lot of items and already have some volunteers that are helping that day.

Oliver: We handle the Santa area; the rest is up to you all.

Nicole: There will be a volunteer meeting or instructions beforehand. It is a lot of work, and we want to make sure we have enough help.

4. Rental Buildings: (Herschel Brown) Community Center Marion Jones Nov. 27th.

Dawn: I will need to know who will be in town to let Marion in the community center, his rental is on Thanksgiving Day. Also, on December 13th, Greater AME Zion Church is having

their winter banquet. Marion said that he has been given a key in the past, if that is something we are going to do let me know.

5. **Parks: (Jay Gourley)-** Nothing reported. Request for additional swings.
6. **Scout Hut, Concession Stand (see Parks):** Nothing reported
7. **Streets: (Margarette Parrish):** Nothing reported
8. **Sidewalks: Keep Sharon Beautiful KSB.**
9. **Town Hall: Distribute yearly salary checks. Phone reimbursements.** Revamp Office for safety. Move desk and equipment away from front windows. Update-paint inside walls, storm door.

Nicole: Tina still works here part time. We did not give her a phone reimbursement. Do we want to do that?

Margarette: Is that something that she expects?

Dawn: A lot of town residents still contact her using her personal phone regarding their water payments and other questions they may have.

Brownie: Maybe, Tina can get a partial reimbursement.

Margarette: That is fair.

Brownie: Did I make a motion? I make a motion that Tina gets half.

Margarette: I second.

Nicole: All in favor of paying Tina half of cell phone reimbursement say aye.

All: Aye

Dawn: Did Jay vote?

Dawn: I will be mailing Brooke her check, she is getting a partial payment.

Dawn: Let's stay on town hall for a minute. I talked to a guy next door that was painting, I asked if he would come take a look at town hall. So, if we still want to paint, we should think about either the whole office or just the smaller area. There is a desk at the Lawson Building that needs to be moved so that we can use it. The goal is to move the desk away from the front window. Even though the bollards are in place it is not a good situation. Sometimes hearing on the phone is hard too because of the noise.

Dawn: There is obvious damage throughout the room, there is a phone line that is duct taped to the floor that we do not even know if it works. There is some type of gas line knob sticking out of the wall. There are multiple items that need attention here.

Nicole: The area does need to be brightened up. We want to be economical but make it a little nicer too.

10. **Water: (Matt Glenn)** Shannon Street update. Quotes replacement lines. Contacted State and Federal representatives for repair reimbursement. Partial grant filing info provided.

Nicole: Matt is not here but there was an issue earlier on Shannon St. with a water line busted in front of the Hill Building. The road crew working there hit a line and left it. It was just reported to Town Hall at 6:30 pm. I went by there before the council meeting and called Matt and Jamie Sandifer.

Dawn: Matt stopped by earlier and just asked if I would share this with you. We currently do not have our wells on timers; he left this quote for timers. It is supposed to help protect the wells and save money. The quote is from Lorde and Company, and the quote is for \$45,554.

Jay: What do timers on the well do?

Brownie: The wells cannot run all the time, or we would run out of water. There are timers that can be used. Some wells are better than others, but they all must rest at some point.

Nicole: I believe we need to meet with Matt to get more information.

Oliver: Maybe we can get a grant for that.

Margarette: Speaking of grants, Jeremy Louder gave us a quote of \$435,000 for Shannon Street. Adam Childers would be the project engineer should we get the grant. The price for engineering would be \$6900.00. I have talked with two grant people, and they have given me the very competitive talk, which makes me think that it does not matter how much I cry that Shannon St serves 10% of our water population. They have not told me no, but they are telling me that we are very competitive. The people out of COG grant seem receptive to me. One is due in March, the other in April, so I have some time. I had to get a quote first and then we would have to come up with the 25% match to whatever we get.

Brownie: That is for a new water line from the corner of Shannon St to the church.

Dawn: Is this not an emergency?

Margarette: I told her that, can we not say this is an emergency? I explained that to her and that we should be considered for it. Regardless, we would have to do the match.

Brownie: The waterline from York St to the Methodist church is the old line that was put in in 1973, when the rest of the town was done a number of years ago.

Margarette: It is galvanized steel and asbestos concrete. It is about to break apart.

Dawn: Thank you for your efforts, that is hard work.

Margarette: After I talk to her, I will let you know what I need.

Nicole: Anyone have anything else that we need to discuss?

Dawn: Yes, we received a FOIA request today, to date we do not have a FOIA process. I have guidelines from MASC. I just changed the form a bit to make it ours. There are some things we do need to decide. We have 10 business days to respond to a request for anything less than two years old and 20 days for anything over two years old. The county charges .5 for black and white and .10 for color. Based on how the person may want to receive it, email, hard copy or what have you. We do need to come up with a hard copy cost. We do need to get this on our webpage and keep everything transparent.

Brownie: Someone has made a request?

Dawn: Yes, a FOIA request has been made. I don't see where we would ever need to print in color. The county does .3 black and white and .5 for color. I think .5 and .10 are better. Do you agree? Everyone fine with that? The other thing is the county does not charge for pages 4 pages or less. Do we pass on the cost?

Everyone: Agreed to charge for all request.

Dawn: I have seen where other agencies ask if this is for commercial use or publication, do we care why someone is making a request to us. So, do we want to know the purpose of the request? The county charges a fax fee. The other thing is a CD or thumb drive and that would be based on the cost of materials. Do we omit the fax option. Do we pass on the hourly fee of the person preparing the documents. Do we need to vote on this Nicole? There is some legal jargon that needs to be added as well. Can I type this up and then share it with you?

Nicole: Yes, we need to vote on it and then we need to send this to Mac Brice to review it.

Dawn: In the meantime, would everyone look at the form and see if we need to add, change or delete anything.

I have one more item, Ms. Doris will be familiar with this. There is a monument at the community center belonging to Franklin Calvin Cook, and he died 24 years ago. I reached out ML Ford and Sons who handled his burial and tomorrow they are picking up this marker and taking it to the Sandy Plains Baptist Church in Gastonia where Mr. Cook is buried. How did this marker end up in town? Ms. Doris, please share with us.

Ms. Doris: Mr. West used to move markers for graves.

Nicole: Thank you, Ms. Doris, for your wonderful memory.

Nicole: We will not meet again until January. We will have the swearing in ceremony.

Jay: If we want to vote on Christmas lights, how do we vote?

Nicole: Email town hall your top 3 choices.

Dawn: We have a lot of older people in town that do not use email, they can put their vote in the drop box. I know last year there was some animosity among some people thinking there was some favoritism. But people can drop their vote in the drop box at town hall.

Nicole: People can email town hall or put them in drop box. Provide address and your 1-3 choices. We will tally up the votes. Vote by December 13th. Maybe we can announce it at Christmas in Olde Sharon if we receive enough votes.

Jay: What are the town hall hours now?

Dawn: They vary, I try to be here between 10 and 10:30 and stay until 5.

Jay: Is that Monday through Friday?

Dawn: Usually Monday through Thursday, my mother lives in Concord and her health is not good and I am one of her primary care givers. Tina is here on Tuesdays and Thursdays. Everyone knows that if the light is on, we are here.

Jay: Are we closed on Fridays?

Dawn: Not all Fridays, it depends on what needs to be done. I am here this Friday. Is that fine or do we need to do something different? **Nicole:** It should depend on the workload. We should not have people in the office every day if the workload does not require it. If there is an emergency, we have the contact information on the window and door.

ADDITIONAL COMMENTS:

1. **Citizen Concerns/FYI:** Anyone from the Mayor, Council, Staff or Public can bring an issue to the Council that was not on the agenda. Please limit your comment to 5 minutes or less.

DOCUMENTS AND REPORTS:

1. **Meeting Minutes:** Recorded

SCHEDULE FOR UPCOMING MEETINGS:

1. **Next Council Meeting:** Regular Town Council Meeting Monday Jan 12th, 2026, at 7:00 pm Have a great holiday break.

ADJOURN: **Adjourn:** Council to vote on adjournment

Motion: Margarette Parrish Second: Hershel Brown Jr Time: 8:24 pm